



Reigate  
Parish Church  
Primary School

## Safeguarding Children at Reigate Parish Church Primary School

This school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

This means that we have a Child Protection and Safeguarding Policy and Whistle Blowing Policy and procedures in place which we refer to in our handbook. All staff (including supply staff, volunteers and governors) must ensure that they are aware of these procedures. Parents and carers are welcome to read the policies which are on our website: [www.reigate-parish.org.uk](http://www.reigate-parish.org.uk)

Sometimes we may need to share information and we work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with his/her parents/carers first unless we have reason to believe that such a move would be contrary to the child's welfare.

Our Designated Safeguarding Lead (DSL) are:

Mrs Frances Davis, Headteacher (lead DSL)  
Mrs Charlotte Jagtiani, Reception and Year 1 Phase Leader, classteacher (Deputy DSL)  
Miss Tara Wallace, classteacher, (Deputy DSL)  
Mrs Emily Molica, SENDCO, (Deputy DSL)

If you are concerned about a child's welfare, please record your concern, and any observations or conversation heard, and report to one of the DSLs as soon as possible the same day. Forms are in the office, in the kitchenette (infant building), in the staff room (junior building) and electronically held in Classshare (in safeguarding folder).

If your concerns relate to the actions or behaviour of a member of staff (which could suggest that s/he is unsuitable to work with children) then you should report this to one of the DSLs in confidence, who will refer the matter to the Headteacher (or the Chair of Governors if the concern relates to the Headteacher using [chairofgovernors@reigate-parish.surrey.sch.uk](mailto:chairofgovernors@reigate-parish.surrey.sch.uk)) who will consider what action to take.

Mrs Frances Davis  
Headteacher  
07.11.18