

**Reigate Parish Church School PTA Meeting
April 19thth 2016, 8pm**

Attendees

Frances Davis, Head Teacher Lea Hamaker, Secretary
Sarah Hyde, Chair Catherine Miller-Bassi, Treasurer
Hayley Ross,
Karen Trusler, Quiz Night
Chrissie Purdy, Butterflies/Summer Fair
Lisa Gerish, Dragonflies
Katherine Morrow, Grasshoppers
Sarah Newelly, Summer Fair
Charlotte Weston, Honeybees
Emma Berkshire, Summer Fair

Apologies

Lucy Watkins, Caterpillars
Aimee Mills, Caterpillars
Katie Eldred, Teacher

Fundraising Report; Sarah Hyde

It has been a fairly quiet term with smaller (but equally as important) events

- Valentine's Disco. A big thank you to Grainne Walker and her team of parent helpers for all their efforts to hold the event.
- Cake Sales. Thank you to Hayley Ross for organising and co-ordinating the sales. Worked well with each year group being responsible for a week. The 1st and 2nd sales raised £210 for the school whilst the 3rd sale raised £100 for the charity Sports Relief.
- Uniform sale so far this year have raised over £100
- Easter Eggs were handed out at the end of the Easter church service. This cost £36 in total, funded by the PTA. All children, including siblings received a hollow chocolate egg. Remaining eggs were donated to St Mary's church for their use.

Treasurer's Report – Please see PDF report
PTA ACCOUNTS REPORT SEPT 15 - MAR 16

Head Teacher's report – Please see document **HT PTA Report April 2016**

Money has been spent in the classrooms on much needed storage since the introduction of the Read Write Inc programme. 'A tidy classroom and easy access to resources makes for a smoother running day for the pupils and teachers alike.'

Fundraising Events for 2016

Quiz Night – Karen Trusler is taking the lead. This is booked for April 29th. The TEN has been done.

Karen has approached Vineking for a prize. There will be 10 rounds to include a picture round and something special in the interval. Along with a heads and tails round.

It is a pay bar with people bringing their own snacks. The prosecco order has been doubled from last year as it sold out. Helpers already secured to man the bar.

Summer Fair - Chrissie Purdy, Emma Berkshire and Sarah Newelly Plans going well. Raffle has a dedicated team already working towards collecting and securing prizes. Hayley Ross has offered advice to the new team. Karen Trusler has also offered to pass on any paperwork, plans etc from last year to assist the new Team.

- The theme is to be a Vintage Summer Fair with a tea room and cream teas.
- Possibility of having a vintage sweet shop.
- The MUGA is out of bounds for activities due to the risk of damage by wrong footwear and food stuffs. Would be difficult to police.
- SCL would be interested in Beat the Goalie or an obstacle course. Look at possible alternative areas for these activities.
- Move Revolution will be sponsoring with posters – with the need to make sure that it is very definitely and obviously a Reigate Parish event rather than the Move Revolution branding which appears at the Priory Park events. They will be helping to provide a craft tent and possibly will be helping with the purchase of strawberries and Prosecco, rather than using the Open House boards to advertise the event locally.
- The Summer Fair team would also like to produce a Teacher story CD which could be sold, with orders before the fair and sales on the day. Idea is that teachers would record a story, a version of a classic tale, that has been adapted to become personal to the individual children of the class. Move Revolution once again may be able to kindly help with the artwork for the cover of the CD. All 6 stories would be available on the one CD. £5 is the suggested selling price.
- Duck Racing again a possibility. Poolschools are interested in helping to run/man a stall and offer prizes.
- Playgroup will be having possibly 5 stalls.

Sports Day

Refreshments will still be provided by the PTA on the playground but with strict enforcement of no food and drinks on the new MUGA field. The stall will be manned by volunteers from St Mary's Church. The profits will be split 50/50 between St Mary's and the Parish PTA.

Possibly have cakes, asking parents for donations?

It is still Ok to have the gazebos up for the children to be shaded as they are weighted rather than secured with guide ropes.

Sarah Hyde and Lea Hamaker to discuss the PTA races to be held on the day.

Uniform Sales

Make a feature of the grey items, such as shorts, skirts and trousers along with the summer dresses which will not change when the uniform does to avoid any further complaints regards the uniform change.

Going forward with the expansion it may be worth looking at using Schoolwearforless as a supplier to the school directly. We will revisit when we know further following the latest expansion decisions.

PTA could possibly source the coloured t-shirts used for PE and keep stock of these. There will be 5 houses going forward, with the colours still to be decided.

Fireworks

Once again, until we know further outcome from the school expansion meeting (June 8th) it is hard to determine the possibility of running Fireworks on the school site. No idea as to what building work will be undertaken, what the views will be like etc. Numbers of people on the site may have to be reduced. There may be further safety issues to take into account.

Also the MUGA now also poses the issue of having to police footwear and food on the site. With already struggling with parent helpers on the night the MUGA should probably stay out of bounds, which will limit numbers.

Other possible sites could be to use St Mary's but possibly issues regarding 'drop zone' of firework debris etc.

Also, we have lost our team of fireworks parents. Colin Best, who kindly lead the display last year will (although no child at the school) has a child now attending another school in the borough. The team who lead the school side of the arrangement (Helen Clark, Nicola Johnson and Catherine Miller-Bassi) have stepped down from the role so a new team will also have to be secured when we know more.

Requests for funding

The wish list remains as the January meeting with the addition of further costs to the booking of the pantomime and the addition of new communication software MarvellousMe

(Please see pdf attachments **MarvellousMe A Parent's story** and **A Head Teachers Story**).

- The pantomime needs to be booked for next January. The increase in cost is due to needing 2 performances to accommodate the new Year 3. This is at a cost of £890. **The committee agree to fund this.**
- MarvellousMe – Annual running fee of £500 and an initial set up fee of £250 to install. Frances has asked if this can be a yearly commitment as with Espresso. The teachers are happy to utilise this programme to facilitate communication between the school and parents regards the activities the children do each day. A mixed response to this from parents/class reps and committee members. Frances, surprised by the mixed response, decided to withdraw the request for funding to look for other ways in school to pay for

the software. A vote was taken to see interest with 6 members supporting the approval of funds, 1 was against and 4 voters abstaining.

A.O.B.

Duck Run – Lea Hamaker was approached by the PTA of Priory School to see if they could borrow the Duck Run equipment from the Reception classes for their summer event on June 10th. Lea Hamaker would be responsible for the equipment which would be used for the weekend, picked up on the Friday and returned the following Monday. Frances agrees this in principle. Lea will liaise with the Reception teachers to confirm.

The PTA Committee are happy for the purchase of remaining wish list items as requested at the January 2016 meeting.

Date for next meeting:

Tuesday 28th June and will be held in the Market Store 8pm.