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Friday 11<sup>th</sup> December 2015

Dear Parents and Carers

### **Year 3 at Reigate Parish Church School: planning permission**

My letter last week informed parents where the school was in regard to the planning permission process. Although I cannot offer an update on the submission of the planning permission this letter does set out the dates in relation to the Surrey School Admissions process which may be helpful to parents.

My chair of governors, vice chair and I have spoken at length to the Surrey team about the anxiety this delay in submitting the planning permission has on our families firstly and secondly on the school. Unfortunately Surrey cannot offer any guarantees about the planning permission but I have heard today that the Surrey Project Manager is being supported by senior colleagues in Surrey to do all they can to submit before Christmas the planning permission for the Junior Block. Surrey is also aiming to submit the planning permission for the year 3 demountable classrooms in January.

Planning permission takes about three months to secure. This would mean that school would find out in March / April the outcome from the planning permission for both the Junior Block and demountable classrooms respectively. This timeline would fit with parents finding out about their school places (Reception and Year 3) on 18th April and then having to accept their place by 3rd May.

I will write to you when I hear about the planning permission.

Mrs Kennedy and I are looking forward to presenting to everyone who is interested, our exciting ideas for Year 3 on Wednesday 16<sup>th</sup> December at 7.30pm.

Kind regards

Frances Davis  
Headteacher

